





# EDAS HANDS-ON "A BASIC OVER-VIEW OF THE SYSTEM"







### Terminal Learning Objective

**ACTION:** Review Enlisted Distribution Assignments System

(EDAS) Screens

CONDITIONS: In a classroom environment, given a computer and

student handouts

STANDARDS: The students will have met the standard when they:

**Access PERnet and EDAS Utilize EDAS Applications** 

Maneuver through the EDAS screens

**Create Data Queries and run FTP** 



## U. S. Army Soldier Support Institute/ AG School

Personnel Services Delivery Redesign (PSDR)

New Organizational Training Team (NOTT)
MSG Brown

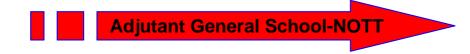
**Brief Unclassified** 





#### Introduction

- THE ENLISTED DISTRIBUTION AND ASSIGNMENT SYSTEM (EDAS) IS A REAL TIME, INTERACTIVE AUTOMATED SYSTEM THAT SUPPORTS THE MANAGEMENT OF THE ENLISTED FORCE. EDAS:
- ISSUES ASSIGNMENT INSTRUCTIONS VIA AUTOMATED DATA TRANSMISSION (ADTRANS); ARRIVES IN THE FIELD AS EMILPO OUTPUT
- PROVIDES EPMD AND FIELD USERS ASSIGNED AND PROJECTED STRENGTHS AT THE MOS, GRADE, SQI, ASI AND LANGUAGE LEVEL OF DETAIL
- PROVIDES ENLISTED STRENGTH MANAGEMENT INFORMATION TO FIELD COMMANDS
- PROVIDES INTERACTIVE UPDATE CAPABILITY TO POST INFORMATION DIRECTLY TO THE TAPDB







#### **EDAS PRIMARY FUNCTIONS ARE:**

- ASSIGNMENTS
  - Assignment Query (AO) -Deletion/Deferments (FF/FJ)
- **MANAGEMENT**

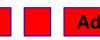
#### INFORMATION

- -Statistical data (MQ)
- -Report request (MO) REQUISITION
- ORGANIZATION QUERY (00)

```
    PERSONNEL
```

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-EDAS Soldier Record
(PE)
-Personnel SSN Query
(PS)
-Personnel Query
(PO)
-Promotions Point
Update (PP)
```

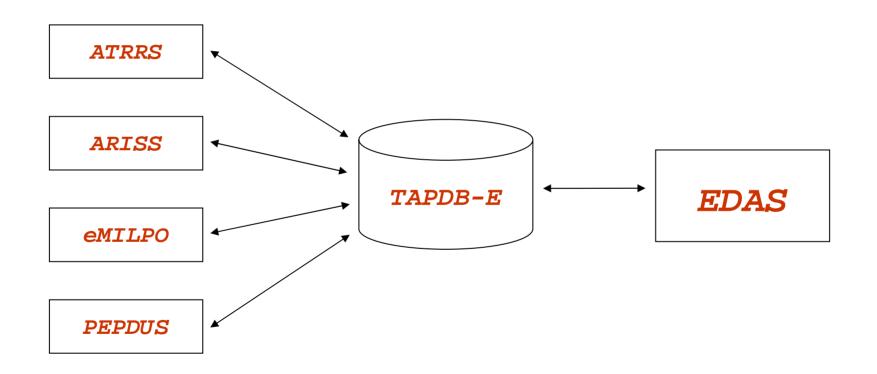
```
-Create (RC)
-Modify (RM)
-Query (RQ)
-Special
Instructions (RS)
```







#### DATA FLOW DIAGRAM







## PREVIEW THE PROCESSING OF EDAS

The EDAS system is operated by the Department of the Army

- Access to the EDAS System is authorized by the automation department at the Department of Army located in the Hoffman Building. Authorization may be verified at local installation level.
- EDAS is accessed by using a PERNET password (contact your local representative about accessing the system).







#### **TAPC Form 49-R**

		,						
22. Security Manager	's Name:							
23. Phone Number:	DSN:			COMM:				
24. Signature:					Date:			
PART C: TASO	ERTIFICATIO	N						
I, have briefed/will brief on the PERnet Security Awareness Briefing and the PERSCOM Systems Security Usage Agreement. I will maintain the signed copy on file along with access information								
PART D: FOR PERSINSD USE ONLY								
25. PERnet Userid ALRANCA	<b>I</b>	CS Opr ID: V2N	27. Company Code: UFD		28. Org. Code C2N			
29. SIC Code: C2N			30. Account Number: XTCAY					
31. ISD Security/Phon	e/Date:		32. Remarks:					
221-9079		28 Dec 05						
33. Domain / User ID: WILSOND	2	34. E-Mail / User ID	ID (If Applicable): 35. E-mail Server:		35. E-mail Server:			

TAPC Form 49-R (Revised April 1998, Page 1 of 3) Replaces ASQL Form 8-R







#### Password Standards

- All passwords must be 8 characters in length
- You may not have repeating characters
- You may not have vowels
- You must have at least 2 alpha characters
- You must have a least 2 numeric characters and 2 special characters of your choice, as long as they follow the rules (Note: the! and @ can't be next to each other nor # and \$ or % and ^ etc, etc.)
- All passwords will have a MAXDAYS of 90
- A history of 4 passwords will be kept







#### **QWS3270 Secure**

- 1. Locate QWS8270 secure icon on your desktop
- 2. Double click on the QWS3270 secure icon



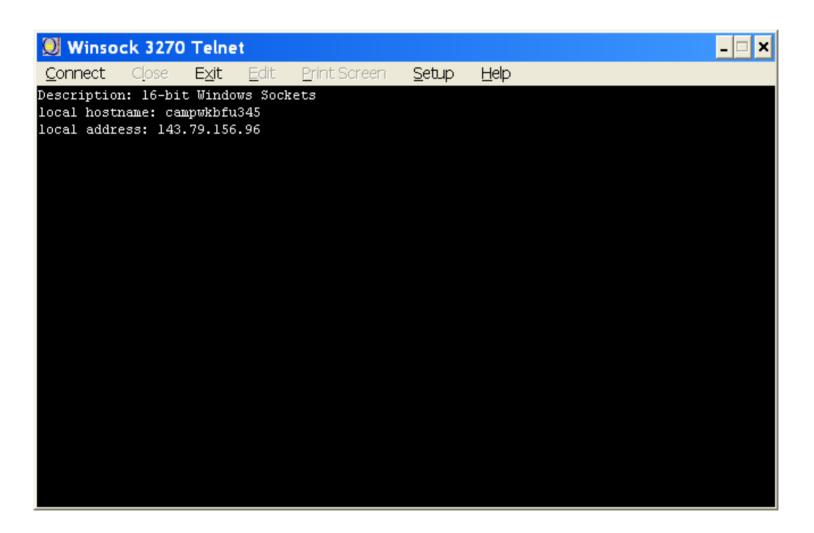
QWS3270 Secure.Ink





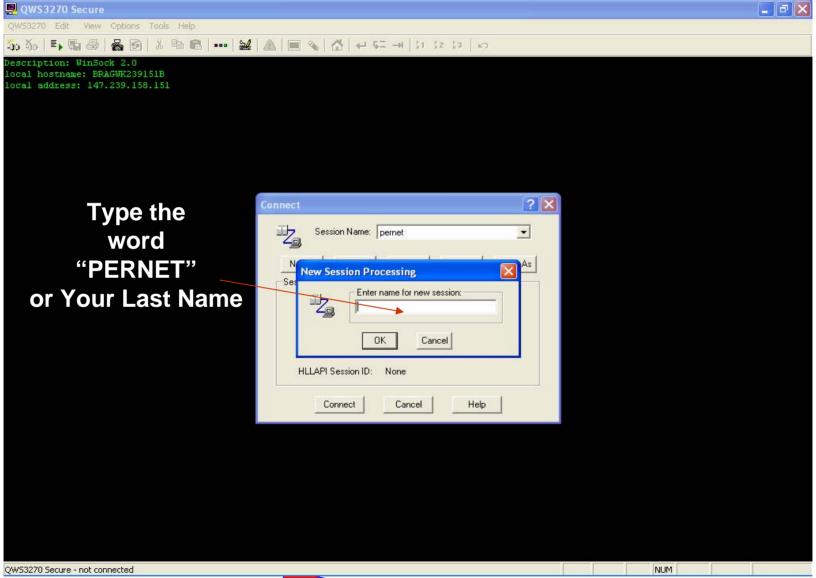


#### Winsock screen will appear



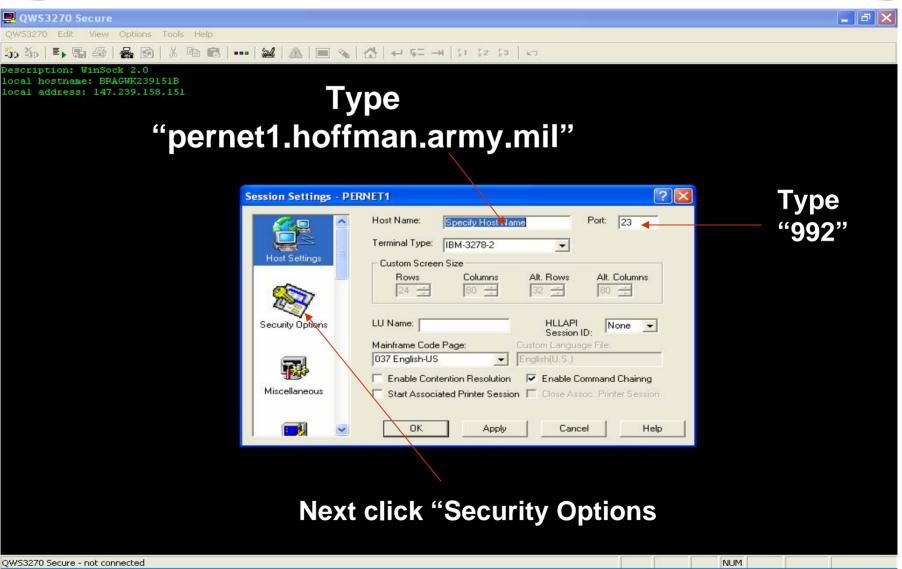








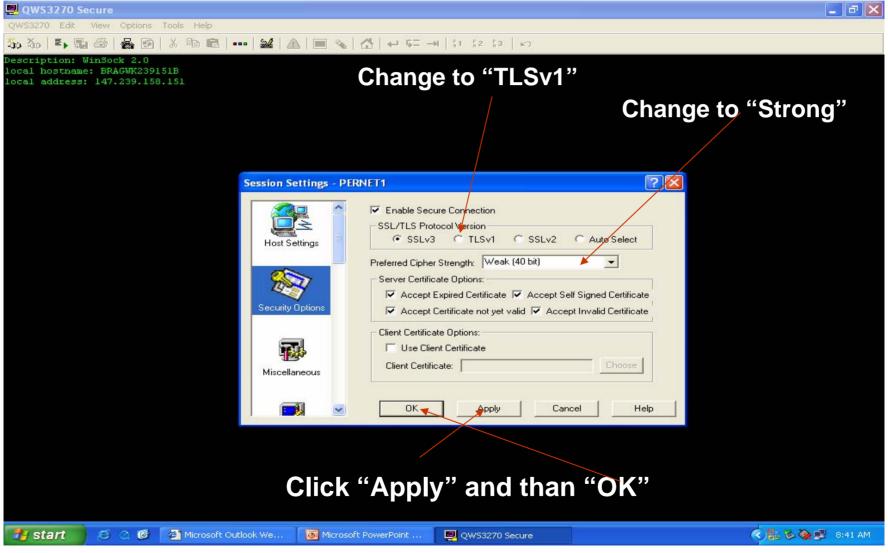
















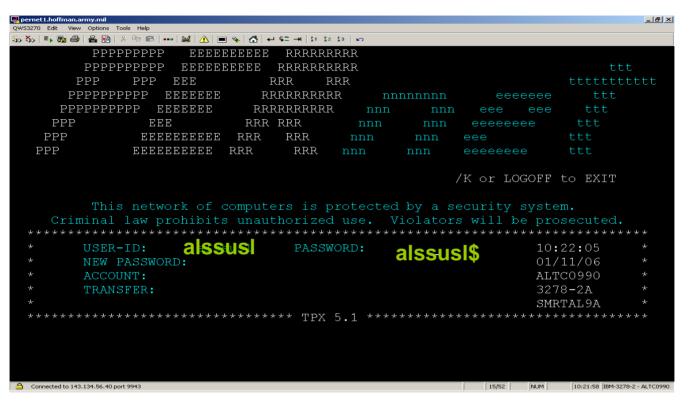


Click the Connect button

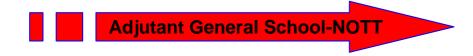
Connect	? ×					
Session Name:	PERNET					
New Delete	Rename Edit Save As					
Session Settings						
Host Name: pernet1.hoffman.army.mil Port: 992						
Term. Type: BM-3278-2						
LU Name:						
Script File:						
HLLAPI Session ID: N	lone					
Connect	Cancel Help					







First time user your PERnet password will be the same as the PERnet ID with a "\$" as the eighth character (characters will not appear as they are typed). The system will state that the password has expired and request that a new password be created. The password must meet the password standards.







pernet1.hoffman.ar										_ B ×
***************************************	Options Tools Help	1 1110			- 1					
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	PPPPPPPP	P EEEEH	EEEEEE	RRRRRRI	RRR					
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P	PP PPP	EEE		RRR RI	RR			tt	tttttt:	ttt
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PPP	PPPPPPP	EEEEEEE	RR'	RRRRRRR	nnn	nnn	eee	eee	ttt	
PPP		EE		RRR	nnn	nnn	eeeeee		ttt	
PPP		EEEEEEEE	RRR	RRR	nnn	nnn	eee		t t	
PPP		EEEEEEEE	RRR	RRR						
PPP	E E E	EEEEEE	RRR	RRR	nnn	nnn	eeeeeee	tt	L L	
						/	/K or LOG	OFF to	EXIT	
	This net	work of d	comput	ers is pi	rotected	l by a se	ecurity s	ystem.		
Crim	inal law	prohibits	unau	thorized	use. V	dolators (	s will be	prosec	cuted.	
	****									* *
*	USER-ID:	alss	leur	PASSWO	ORD•			10:22:	• ∩5	*
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	ACCOUNT:							ALTCO9		
*	TRANSFER:							3278-2		*
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9 5 1 11 110							Le les			
Connected to 143.	134.56.40 port 9943						]   15/52	NUM   10	):21:58   IBM-3278-2	- ALTC0990

The system will now prompt you to create a new a new password according to the password standards on the next slide. CREATE PASSWORD





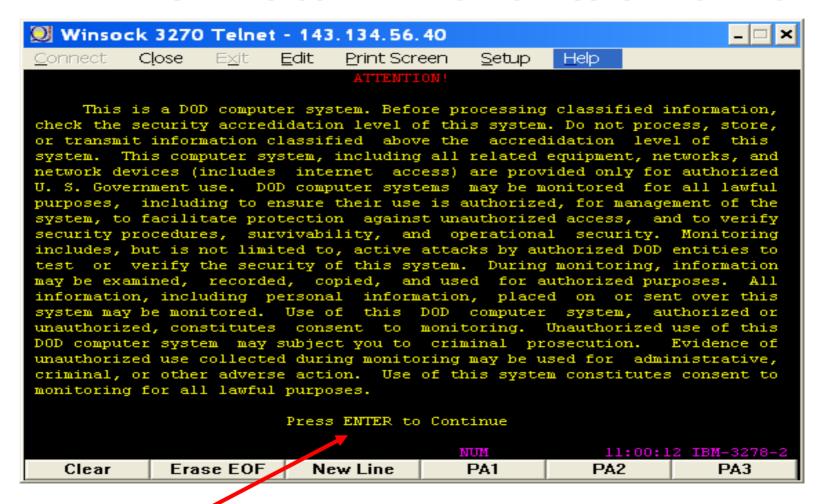
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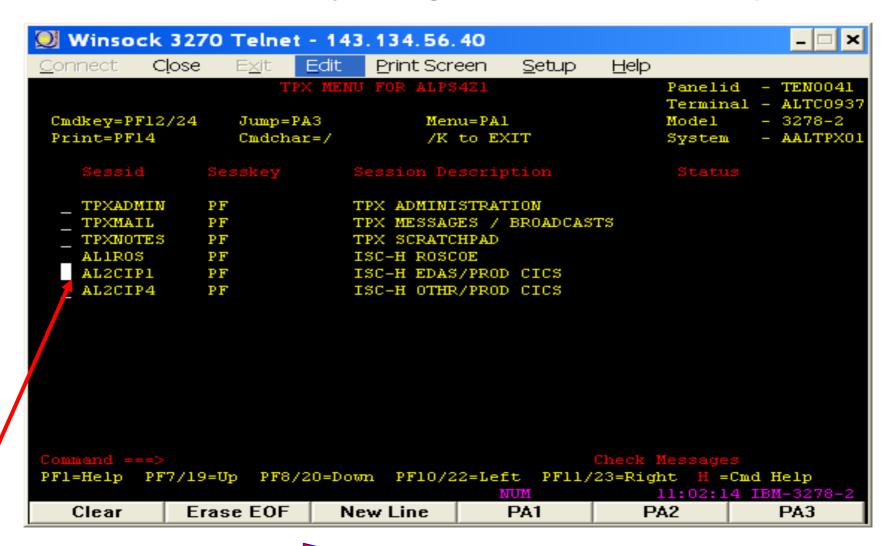
- 1. Press Enter as prompted.
- 2. PLEASE PAY CLOSE ATTENTION TO MESSAGE FROM HRC!







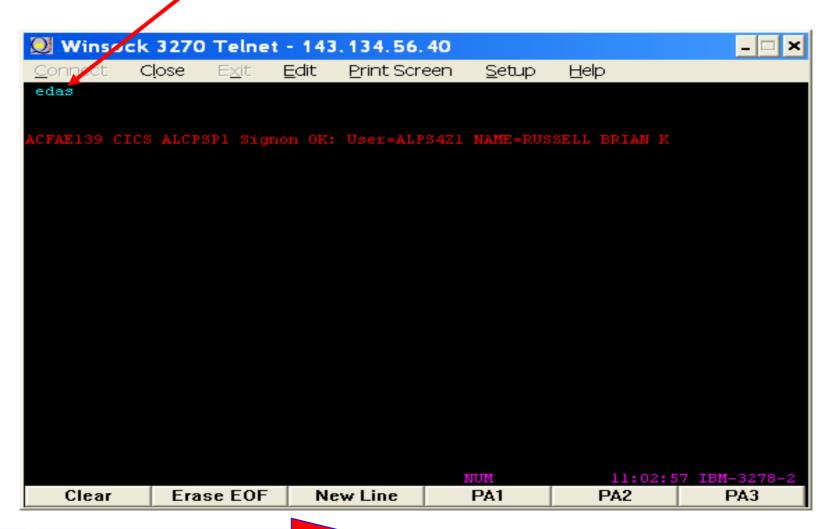
Move cursor to AL2CIP1 by clicking on the dash to the left and press enter







Type "edas" as shown below and press enter.







Winsock 3270	Telnet -	143.134.56.4	Ю		_ 🗆 ×			
<u>C</u> onnect <b>Close</b>	E <u>x</u> it <b>E</b> c	dit <u>P</u> rint Scre	en <u>S</u> etup	<u>H</u> elp				
				27/JA	N/05			
		WELCOME T	O THE					
	ENLISTED 1	DISTRIBUTION A	ND ASSIGNMEN	T SYSTEM				
		(EDAS	)					
PLEASE	ENTER:	EDAS ID						
EDAS PASSWORD								
IF YOU HAVE ANY QUESTIONS, COMMENTS, OR PROBLEMS								
PLEASE CONTACT: ELAS ASSISTANCE CENTER								
DSN: 221 COMMERCIAL: (703) 325								
USE THESE EXTENSIONS 3978 7210 8943 8944 8490								
			NUM		2 IBM-3278-2			
Clear Era	se EOF	New Line	PA1	PA2	PA3			

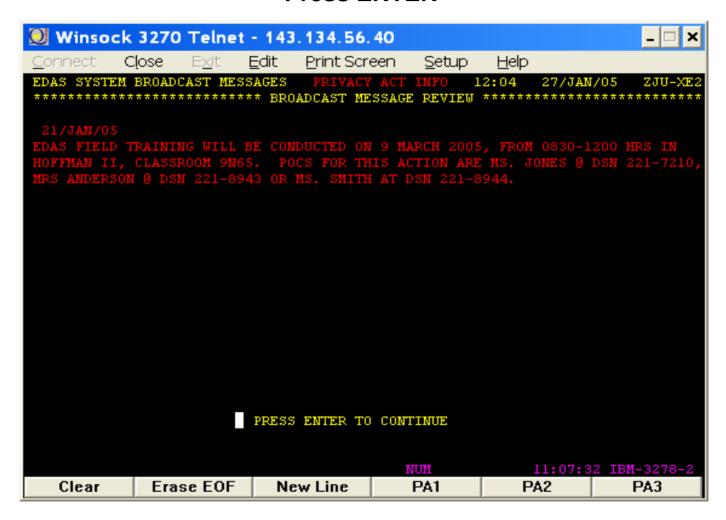
Enter EDAS ID (your 3 initials and 4 numbers, i.e. BKR4167) and initial EDAS PASSWORD (edas) and press enter. (characters will not appear as they are typed)



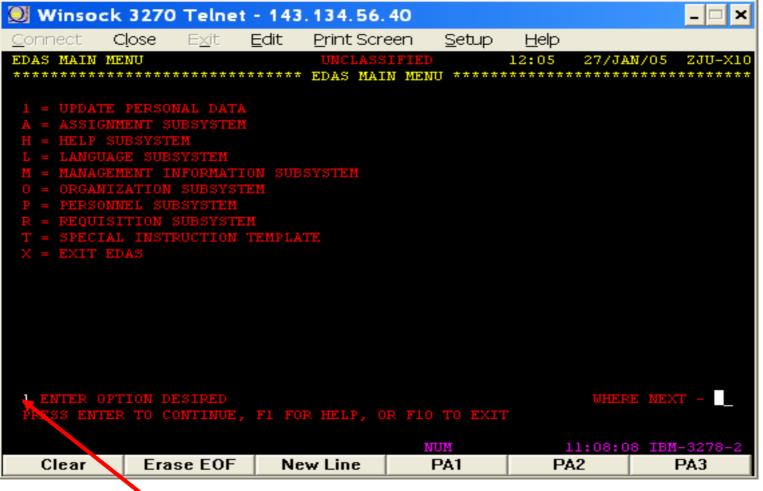




#### **Press ENTER**







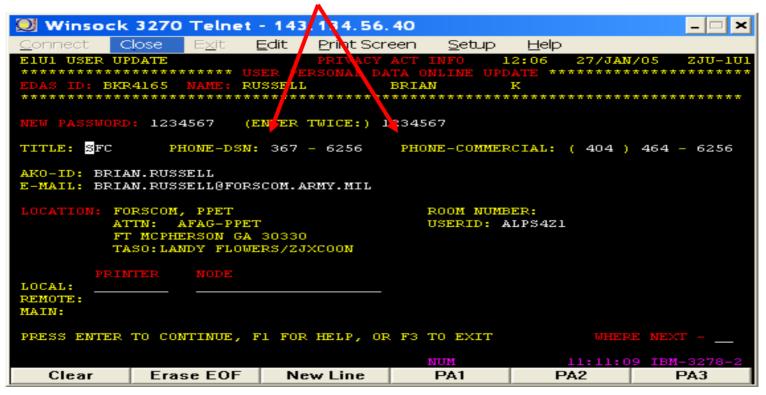
Type 1 in the "ENTER OPTION DESIRED" block and press ENTER



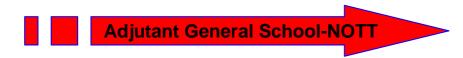




1. Enter new password twice. (7 characters, no special characters, NOT case sensitive) DO NOT hit Enter yet! CREATE PASSWORD



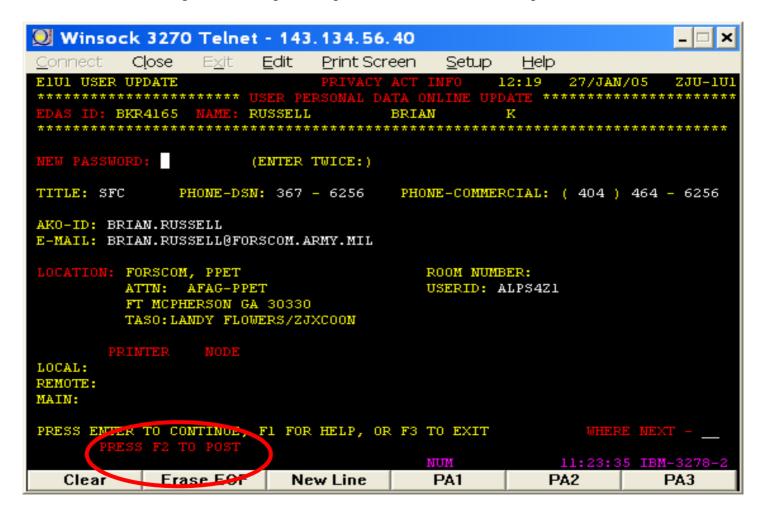
- 2. Update all information listed in white letters (i.e. TITLE, PHONE-DSN, etc.)
- 3. Enter USERID: (AL number from your 49R)
- 4. Press Enter





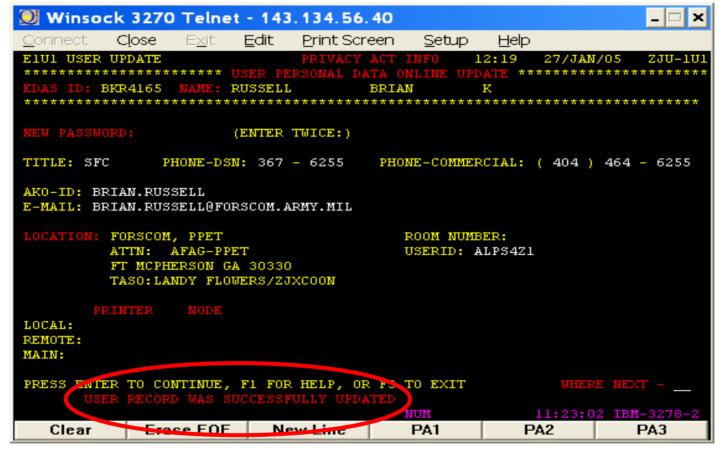


#### Press F2 to post as prompted in the lower part of the screen





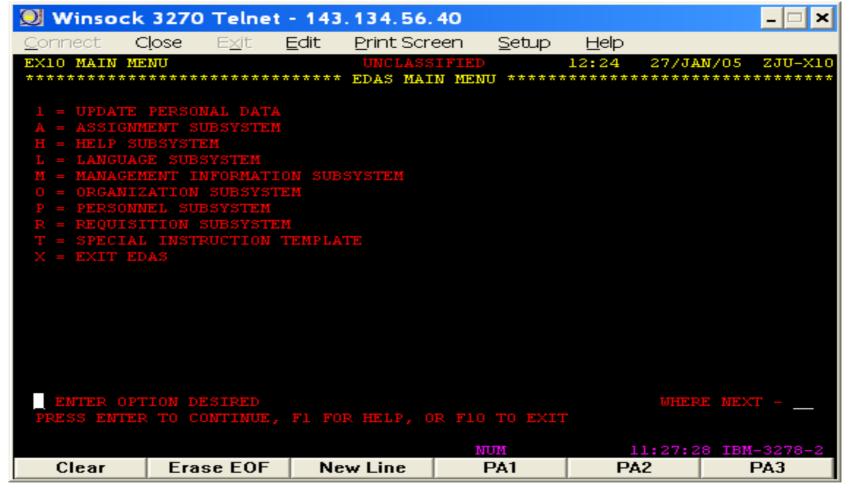




- 1. Screen will notify you that the RECORD WAS SUCCESSFULLY UPDATED
- 2. Press F3 to go back to the main menu.





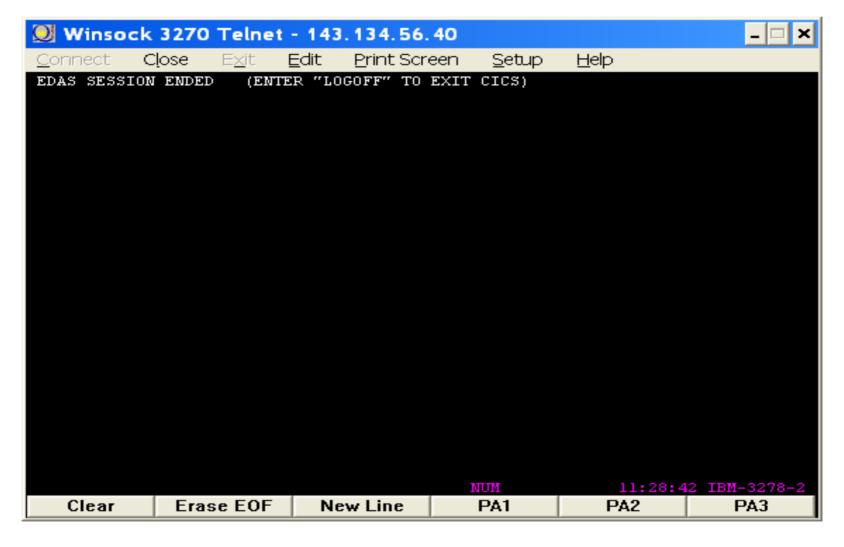


Type X in the ENTER OPTION DESIRED box and press Enter to log off











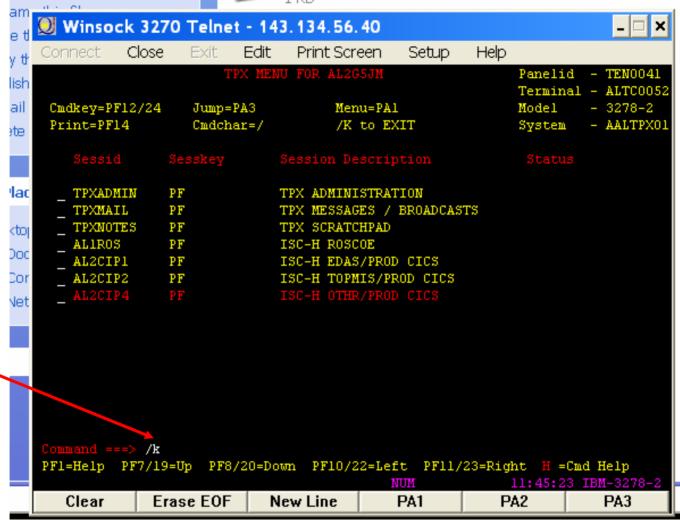




Type "logoff"
when screen
appears (you
will type
directly over the
existing type)





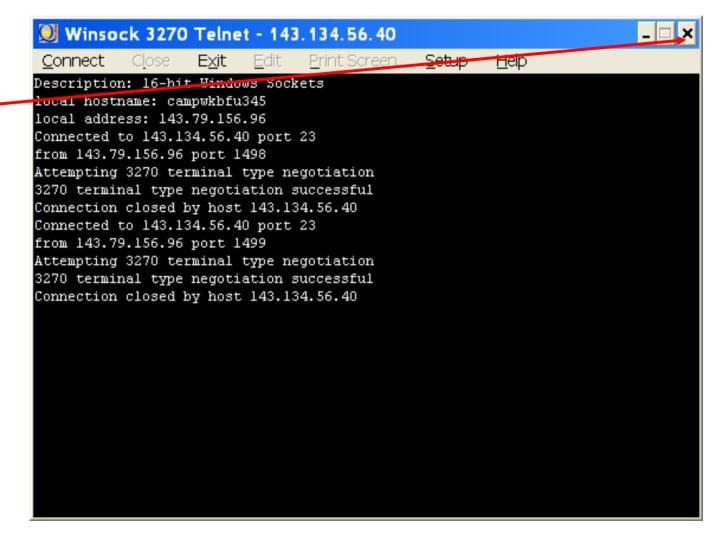


Type "/k"
then press
enter at
the
prompt to
exit Pernet





Once you press enter (previous slide) you have successfully exited PERNET -You can click on the "program exit" to leave the program





## **Soldier Support Institute**Practice Exercise #1



Log back into PERNET and EDAS Without **LOCKING** yourself out!





## QUESTIONS





#### **EDAS PRIMARY FUNCTIONS ARE:**

**Assignments** 

**Management Information** 

**Organization Query** 

**Personnel** 

Requisition







# PROCESS QUERY TO FTP

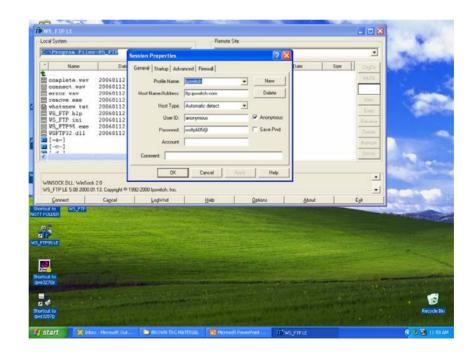






1. Locate the FTP icon and click on it.

2. The screen should appear







## **Soldier Support Institute**File Transfer Processor





WS\_FTP95 LE.Ink

